

## Legal Notice

Attention: Food Service Management Companies

**High School for Recording Arts ISD 4039-07** is requesting proposals for school food service management services. The Food Service Management Company would provide management services according to requirements of the U.S. Department of Agriculture and the Minnesota Department of Education.

To obtain a copy of the Request for Proposals, contact: **Matthew Brown** at [matthew@hsra.org](mailto:matthew@hsra.org) or **(651) 373-9504**

Food Service Management Companies may submit proposals to:

**High School for Recording Arts**

**1166 University Ave W. Saint Paul, MN 55104**

**High School for Recording Arts** reserves the right to reject any proposal for a sound, documented reason or to reject all proposals if there is an insufficient number of proposals.

A mandatory pre-proposal meeting is scheduled for **August 2, 2017 at 1pm** at **High School for Recording Arts, 1166 University Ave W. Saint Paul, MN 55104.**

All proposals must be submitted no later than **4pm on August 11, 2017 at 4pm.** All proposals should be delivered in a sealed envelope and addressed to the **High School for Recording Arts** and be clearly marked: Food Service Management Proposal.

## Letter to Food Service Management Companies

7/25/2017

**High School for Recording Arts** will be accepting proposals for the management of the school food service operation for the forthcoming school year. The mandatory pre-proposal meeting is scheduled for **August 2, 2017 at 1pm at 1166 University Ave W. Saint Paul, MN 55104.** Please respond in writing to indicate whether you will or will not be attending this meeting.

A copy of the Request for Proposals is enclosed.

The contracting process is strictly controlled by U.S. Department of Agriculture procurement regulations and any applicable Minnesota laws. Please clear all contact with any district personnel, vendors, contractors or board members with me. Any attempt to unduly influence district staff, administration, vendors, contractors or board members will automatically disqualify your company.

If I can provide more information, please call me at **651-373-9504.**

Sincerely,

Matthew Brown  
Director of Operations  
High School for Recording Arts