

**High School for Recording Arts
Board of Directors Meeting Minutes
March 13, 2019; 9:00 am**

The mission of the High School for Recording Arts is to provide youth the opportunity to achieve a high school diploma through the exploration and operation of the music business and other creative endeavors

Board Members in attendance: Paula Anderson, Pamela Weems, Dennis Welch, and Darryl Young. Absent: Alicia Sullivan. Ex Officio and others: David Ellis, Matt Brown and Bonita Hughes of Studio 4; Andrew Adelman of Designs for Learning

Note: All votes were unanimous unless otherwise stated.

1. The meeting was called to order by the Chair, Anderson at 9:20
2. Approve meeting Agenda – Anderson moved approval of the Agenda as presented; seconded by Young, and carried.
3. Minutes: Approve Minutes of the January 30 board meeting – Welch moved approval of the Minutes as presented; seconded by Anderson, and carried.
4. Financial Updates
 - FY19 Updates – Hughes distributed a January Financial Statement Packet including a Narrative Summary Report, Reporting Period Overview; 1/31/19 Balance Sheet, Jan. 2019 Summary Income Statement, Budget with Jan. Year-to-Date Actual's, Payment Register, Journal Entry Listing, and Period Balance Report; Hughes reviewed for the Board. **Welch moved acceptance of January Financials; seconded by Young, and carried.**
 - ADM Committee report – Brown reported – current Average Daily Membership is 289, with 291 projected for the year. Staff continue to work to retain students, keep them engaged – this is typically the time of year students drop, and days off due to snow / cold have also been a factor. Board discussed. Brown also reported, testing is underway, on both the Minnesota Comprehensive Assessments and NWEA Measures of Academic Progress.
5. Director's Report
 - Enrollment updates – Brown reported, there are currently 330 students enrolled; ADM of 289; 53.65% average attendance.
 - Staffing updates – Brown reported, there was one new hire: facilitator / program manager in the HAS Program Lenel Strowder.
 - Development and grant updates – Ellis reported, HSRA leadership has continued its discussion with the potential funder mentioned at the previous meeting, and expects to hear soon on whether they will donate to HSRA. A new grant was received from the Hewlett Foundation, of \$300,000 for HSRA's Los Angeles new school project (HSRA executive director Tony Simmons on-site in L.A. now).
6. Board Committee reports

- School Improvement Committee / Directors' meeting – Anderson noted, HSRA has carried out its responsibility to define a school improvement plan, triggered under ESSA by HSRA's graduation rate: she and Director of Education Programming Joey Cienian met with representatives of the Regional Centers of Excellence who provide technical support for schools. There is an additional meeting scheduled to meet with RCE staff regarding adult diplomas which may be a good option for some HSRA students.
 - Parent Advisory Board – Anderson reported, there was a parent night Feb. 26, with several parents in attendance in spite of bad weather.
 - Strategic Planning committee – Anderson noted, a date will be set before the end of the school year to meet regarding strategic planning.
7. New Business: approve Comprehensive Needs Assessment Summary Report and School Improvement Plan – Anderson reminded the Board, these documents which have now been submitted to MDE, were emailed out in advance of the meeting; the latter summarizes strategies HSRA has in place to graduate more students. **Approval of the CNA and SIP was moved by Young, seconded by Anderson, and carried.**
 8. Old business: charter contract renewal – Anderson reported, she and Simmons will meet with PUC representatives March 25; hope to find out the term for charter renewal then. Initial feedback has been positive.
 9. Public comment – there was none.
 10. Other business – there was none, and the meeting was adjourned at 10:05 am.

Respectfully submitted by Andrew Adelman