

**High School for Recording Arts
Board of Directors Meeting Minutes
Wednesday, October 19, 2016; 9:00 am**

The mission of the High School for Recording Arts is to provide youth the opportunity to achieve a high school diploma through the exploration and operation of the music business and other creative endeavors

All Board Members in attendance: Paula Anderson, Tonya Draughn (arrived during item #3), Wayne Jennings (arrived at end of item #4), Carei Thomas, and Darryl Young. Ex Officio and others: Education Director Anthony Simmons; David Ellis and Bonita Hughes of Studio 4; Lisa Hasledalen and Andrew Adelman of Designs for Learning

Note: All votes were unanimous unless otherwise stated.

1. Call to order – by the Vice Chair, Anderson, at 9:20, with Thomas and Young also in attendance.
2. Approve meeting Agenda – it was noted that the Agenda included items under New Business which were addressed during the August meeting and hence can be dropped; and that item #8 should be a Board elections report rather than update. **Approval of Minutes as amended moved by Anderson; seconded by Young, and carried.**
3. Minutes: Approve Minutes of August 17 regular board meeting – Anderson noted, Jewellyn McLaurin resigned rather than being terminated. **Young moved approval of the Minutes with the noted change; seconded by Anderson, and carried.**
4. Financial Updates – September 2016 Financial Statement Packet was distributed, including: Narrative Summary Report, Reporting Period Overview, Balance Sheet dated 9/30/16, Summary Income Statement as of Sept. 2016, HSRA FY17 budget, Payment Register for July-September, and a Period Balance Report; and an Eliminating Health Disparities Grant Budget for FY17. Hasledalen review the Packet for the Board. Board discussed, including reviewing school vs. building company funds. Hughes reviewed the HAS Program budget (included in HSRA FY17 budget). This was not in previously-approved HSRA budget. **Anderson moved approval of the HAS Program budget for FY17 totaling \$332,140 in both revenue and expenditures; seconded by Thomas, and carried.** Board reviewed the Payment Register. **Anderson moved approval of the Check Register and credit card register, pending review of Page Foundation expenses; seconded by Thomas, and carried. Anderson moved transfer of \$9816.83 from the General Fund to the Food Service fund to cover the deficit from FY16; seconded by Young, and carried.** Hasledalen reminded the Board, \$400,000 in Studio 4 fees to HSRA was forgiven in Fiscal 2016. This will be approved once audit figures are finalized. oted, \$400K forgiven from Studio 4 for FY16 – DE – want to get finalized audit figures...do this all at once
5. Facility purchase financing and construction updates – Ellis reported, facility upgrades are close to finished with only minor items remaining. Final payment to construction contractor is being delayed pending completion of all tasks.
6. Director's Report (Simmons)
 - Enrollment updates – Simmons reported, ADM is 286.37 as of today, which is 10 ahead of last year; enrollment is 320 (HSRA budget is based on 310 students).
 - Staffing updates – Simmons reported, there were two new hires: Amy Lund, licensed sped. teacher concentrating on science; Rudolph Long, general-ed. support. **Jennings moved approval of the hires; seconded by Thomas, and carried.** Jennings reminded the Board of the need to consider multiple bids for employees' health insurance (at least 3 providers). Staff vote, after which Board approves. Board discussed process to do this. **Plan to consider multiple bids proposed by Anderson: in the spring of 2017 HSRA will gather bids for health insurance for employees, including at least three plans offered by at least three different providers, hold a meeting where representatives from the companies present on the plans, then hold a staff**

vote as part of August training, after which results of the staff vote will be presented to the Board for approval. Seconded by Young, and carried.

- Development and grant updates – Development Director Todd Barnes distributed a Development Report for September/October, and reviewed its contents for the Board. HSRA’s new slogan for fundraising, is: HSRA...More than just a school. Simmons reported on pending grants HSRA is to apply for including to Samsung for technology. **Anderson moved HSRA approve the fundraising plan as presented, seconded by Thomas; and carried.**

7. Board Committee reports

- School Improvement Committee / Academic and Non academic authorizer goals – Adelman distributed a copy of HSRA’s updated goals which were also sent in advance. These are the same in substance as what the Board approved at the August meeting, but there were a few adjustments the authorizer wanted in order to finalize the targets and measures. Board discussed changes in MDE’s procedures for counting graduates, and assigning them to schools
- Parent Advisory Committee – no report

8. HSRA Board elections report – Simmons reported, a request for nominees for the open Board seats was sent out (the Community seat currently held by Wayne Jennings and the Teacher position currently held by Paula Anderson). Paula and Wayne have been re-nominated, and a parent has been nominated. It was noted that the requirement for HSRA’s Board make-up is only that there be at least one individual in each of the three categories, of Parent, Community, and Teacher. The election will be completed before HSRA’s December Board meeting.

9. New business – there was none.

10. Public comment – there was none.

11. Other business – Draughn reported, there is a forum for political candidates tomorrow evening Oct. 20, 6-8pm. Students will participate and be able to ask questions.

The meeting was adjourned at 11:15 am.

Respectfully submitted by Andrew Adelman